



Elwood College

SRC Constitution

1. Name:

- 1.1 The name of the body will be the Student Representative Council of Elwood College.
- 1.2 The name of the body may be abbreviated to the SRC.

2. Aims:

- 2.1 To encourage student participation in all areas of school activity and decision-making.
- 2.2 To facilitate the process by which members of the student body can make an input to matters affecting the school.
- 2.3 To bring Elwood College and the Elwood Learning Hub (Elwood College, Elwood P.S. & Poets Grove Family & Children's Centre) together as a community. This, for the SRC, includes building up the school spirit and generating feelings of loyalty, pride, enthusiasm and security throughout the school and community at large.
- 2.4 To widen the range of activities for, and service to, the students.
- 2.5 To promote commitment and responsibility from all students.
- 2.6 To liaise with similar bodies from other schools on issues of common concern.
- 2.7 To represent the students of Elwood College on relevant College committees.

3. Composition of the SRC

3.1 Structure



- 3.2 The President and Deputy President will be Year 12 students who are elected in November of the previous year by their year level and the Senior School Director.
- 3.3 Elections for all other year level positions are conducted in February each year.
- 3.4 The Secretary and Treasurer of the SRC Executive shall be elected from the executive in February each year.
- 3.5 Students may be co-opted as executive members with the approval of the President and the SRC Coordinator.

EXECUTIVE

- Co-President -
- Co-President -
- Secretary -
- Treasurer -

Year 7, 8, 9, 10, 11, 12 Year Levels elects two representatives who make up the **Elwood College SRC**. Representatives elect a chairperson.

4. The Role of the SRC Representative:

- 4.1 Taking ideas, issues and suggestions from their Year Level to the SRC meetings for discussion.
- 4.2 Working as a student body to address identified social justice issues and themes to be explored and promoted throughout the College year.
- 4.3 Attending fortnightly SRC meetings with SRC Convenors and reporting back to their Year Level on matters discussed.
- 4.4 Organising SRC calendared events for the College.
- 4.5 Collecting money for casual days and other SRC initiatives.
- 4.6 Encouraging the school community in Fundraising activities.
- 4.7 Representing the Student body on the following College committees:
 - o SRC Executive
 - o School Council
 - o And others



5. Meeting Procedure for SRC:

- 5.1 SRC will meet at an agreed time at a minimum of each fortnight.
- 5.2 'Proper' meeting procedure will be followed. An agenda will be prepared.
- 5.3 Minutes of the meeting will be taken.
- 5.4 The minutes of the last meeting will be presented at the beginning of a meeting and approved by the group.
- 5.5 Decisions will be reached by agreement where possible, or by vote where not possible.
- 5.6 SRC proposals passed by the SRC will be presented to the Elwood College Principle Class.

6. Sub Committees:

- 6.1 The Executive may set up or appoint committees to take on a particular function, e.g. some fundraising. A committee may co-opt any member of the Executive or other SRC Representative or may, when necessary co-opt, members from the student body.
- 6.2 The aims of the committee will be clearly stated.
- 6.3 A Committee meeting may be called when deemed necessary.

8. Budget:

The SRC shall have an annual budget based on \$5.00 for each student attending the College and undertake fundraising for funds for the SRC. The Executive Treasurer will be responsible for all financial transactions, in consultation with the Business Manager and Deputy Principal (Student Wellbeing).

9. Alteration of the Constitution

The Constitution of the SRC may only be altered with the approval of two-thirds of the SRC Executive.